

DEPARTMENT OF THE AIR FORCE
SHADOW MOSES AIR FIELD, ALASKA

PROCUREMENT-PROPRIETY RECORD

Could this purchase have been proper if made by an appropriate Contracting Officer?

Requirement	Dedicated cold-climate mini-split serving Campbell Hall Office 214	
Amount	\$32,000 firm-fixed-price change value	
Existing vehicle	SM-MACC-01, Task Order FA-27-005 with Peace Walker Infrastructure Partners, LLC	
Review standard	FAR 1.602-3(c)(3) and all other applicable limitations	
PROPRIETY TEST	FACTS	RESULT
Government purpose	Permanent environmental control for the installation command office and Government equipment; remains with the facility for successor occupants.	Proper Government construction purpose
General scope	Same facility, HVAC/electrical trades, renovation period, and performance objective; \$32,000 is about 0.12% of the \$26.40M task order.	Within modeled general scope of the competed order
Contract authority	FAR 52.243-4 permits the Contracting Officer to order in-scope changes; a written funded change could have been negotiated before performance.	Lawful route existed
Competition / vehicle	No new facility, acquisition vehicle, or materially different field of competitors would have resulted from this limited in-scope change.	No modeled competition defect
Price and funds	IG-04 supports \$32,000 as fair and reasonable and confirms appropriate funds then and now.	Supported
Prohibited conduct	No gratuity, personal payment, splitting, conflict, or barred source is identified. Campbell's authority failure is addressed through ratification and corrective action.	No other modeled bar
FAR 1.602-3(c)(3) FINDING: The resulting contract would otherwise have been proper if Maj Emma Emmerich had issued a written, funded change before performance. This finding does not excuse the unauthorized direction or replace ratification.		

/s/ EMMA EMMERICH
Emma Emmerich
Major, USAF | Contracting Officer, 713 CONS
21 August 2027

RATIFYING-AUTHORITY RECORD

Current DAF approval matrix applied to \$32,000

Regulatory route

AUTHORITY	RULE	APPLICATION
FAR 1.602-3(b)(2)–(3)	Ratification may be delegated under agency procedure, but never below the chief of the contracting office.	DAF uses its approval matrix.
DAFFARS 5301.602-3(b)(2)	See MP5301.601(a)(i) and the current ratification approval template.	Both apply to this package.
MP5301.601(a)(i), item 4	Below-SAT unauthorized commitments: COCO; further delegable — No.	\$32,000 is below the current \$350,000 SAT.
Authorized official	Lt Col Helena Dolph Jackson, Commander and COCO, 713th Contracting Squadron	
Delegation	None; approval authority is not further delegable	
Contracting Officer role	Investigate, determine price, prepare the case summary, recommend payment, and route the package	
Decision status	Pending complete organization report, legal concurrence, and COCO action in IG-07	
AUTHORITY FINDING: The proposed ratifying official has authority to enter into the contractual commitment and is the current DAF matrix official for this below-SAT action. Maj Emmerich may recommend ratification but may not approve it by convenience or ordinary bilateral signature.		